

2020 ANNUAL REPORT

**CONGREGATIONAL AND CORPORATION
MEETING MINUTES
AND
FINANCIAL / STATISTICAL
SUPPLEMENT**

**FIRST PRESBYTERIAN CHURCH
OF ARLINGTON HEIGHTS
302 NORTH DUNTON
ARLINGTON HEIGHTS, IL 60004**

FIRST PRESBYTERIAN CHURCH OF ARLINGTON HEIGHTS

TABLE OF CONTENTS

Congregational and Corporation Meeting Minutes 2020	1
Ten-Year Membership and Baptism Statistics	16
Cash Flow for Period Ended December 31, 2020	17
Balance Sheet	19
2021 Budget	20
Mission and Outreach	21
Terms of Call	22
Endowment Fund	24
Presbyterian Women	25

CONGREGATIONAL AND CORPORATION MEETING MINUTES 2020

ANNUAL MEETING OF THE CONGREGATION

SUNDAY, FEBRUARY 9, 2020

Pastors present Reverend Alex Lang, Reverend Judy Hockenberry, and Reverend TC Anderson.

Clerk of Session, Barbara MacDowall

Moderator Alex Lang opened with prayer and called the meeting to order 11:27.

Barbara MacDowell, Clerk of the Session, confirmed quorum.

Moderator Lang called on Pastor TC Anderson to recognize members who have been received into the congregation. TC read the names and the congregation applauded.

RECOGNITION OF NEW MEMBERS RECEIVED IN 2019

Brian Aldrich	Christina Johnson
Kristen Aldrich	Karen Lindquist
Daniel Berg	William McWhinney
Jennifer Berg	Sara Nowak
Curtis Chandler	Laura Palla
Lori Chandler	Pauline Pohl
Ali Duffy	Leslie Richmond
Kyle Duffy	Greg Schultz
Barbara Freres	Nancy St. Clair
Dale Freres	Kristi Wheatley
Elizabeth Hansche	Michael Wheatley

THE 2019 CONFIRMATION CLASS

Audrey Agami	Paige Runkle
Markus Benson	Gavin Schneider
Logan Hiskes	Sam Schuffler
Clara Menninga	Madison Treppa
Mitch Mueller	Jackson Yedor

TC called on Judy to recognize members celebrating 25, 50, 60, and 80 years of membership at First Pres. Judy read the names and the congregation applauded.

25 YEAR MEMBERS

Kurt Ahlers	Amy Sonderegger
Mary Ahlers	Brian Tharp
Mario Alberico	Kris Ward
Courtney Childs	Bruce Williams
Edward Galvin	Catherine Williams
Karen Galvin	Kenneth Williams
Brian Palla	Nancy Williams

50 YEAR MEMBERS

Edward Arkin	William Nolen
William Blocki	Dorothy Roth
Susan Henderson	Rosalie Stoike
Wanda Nolen	Wendell Stoike

ANNUAL MEETING OF THE CONGREGATION
SUNDAY, FEBRUARY 9, 2020

60 YEAR MEMBERS

Joanne Etherton	James Kunnen
Ann Jacobs	Patricia Kunnen

82 YEAR MEMBER

Myrtle Jessogne

Judy also recognized and thanked memorial and honorarium gifts received:

MEMORIALS

Phil Ahrens	Betty Ann Link
George Allen	David Lock
Laury Allen	Joe Lyon
Jama Bickford	Lois Lyon
Isabelle Blackwood	Nancy Bickford Murray
Deaneann Bonthron	David Ohlson
Jack Bonthron	Betty Page
Virginia Leach Burklund	Jay Putzier
Ruth Byrne	Juanita Reinhard
Ray Caldwell	Harold Richardson, Jr.
Eric David Campbell	Bernie Roser
Gary Cubbison	Barbara Scalet
Celia Ginnodo	Robert Scheibel
Walt Halatek	Marjorie Seastone
Carolyn Green Hartnett	Barbara Slivovsky
Frank Jirsa	Lucky Somers
Jane Kuntz	Nancy Thompson
Michael Lattof	Helen Walter

HONORARIUMS

Mike Beecher	Donald & Lois Hartung
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Alex called on Nick Lopuszinski, Ruling Elder on Youth Ministries, and Katie Washco, Chair of Children's Ministries, to present the reports of Youth and Children Ministries, respectively. Nick presented the report below:

The Youth Ministries Committee ("YMC") serves the middle school, high school and college youth of FPCAH.

We hold onto long standing traditions such as serving Thanksgiving dinner to the Wise and Sage of our Congregation and offering summer trips for our middle school and high school youth. This summer, FPCAH middle schoolers took their mission trip to the Quad Cities in Western Illinois. FPCAH high schoolers took their mission trip to Montreat in North Carolina. You'd be proud to know that of the hundreds of youth groups from congregations around the Country that attended Montreat the same week as our high school youth, FPCAH youth were the only ones that participated in volunteer mission work during their free time. These experiences are integral in giving our youth the opportunity to grow in their faith, serve others and build relationships.

We also provided opportunities closer to home for our youth and their friends to serve and engage in fellowship together including Jan's Jam, Christmas caroling, Vacation Bible School, Feed My Starving Children, and volunteering with PADS.

ANNUAL MEETING OF THE CONGREGATION
SUNDAY, FEBRUARY 9, 2020

Sunday mornings continue with education being offered to over 60 regularly participating middle school, confirmation and high school students. These programs – and all of the programs and activities provided to and for our youth – could not happen without the time and effort of more than 20 volunteers. We thank you.

In June, we brought back the Silent Auction which was last organized about 15 years ago. We are grateful to all who came together to help the youth families raise approximately \$8,600 to support our mission. These funds were in addition to our annual stock sale and cookie walk, all which help offset the cost of our program.

Finally, and importantly, we want to recognize and thank our volunteers and supporters of this very successful programming developed through TC Anderson's vision and tireless energy. We thank all of you – the Congregation – for your ongoing support of Youth Ministries. Without you, none of this would be possible. Thank you.

After Nick completed his report, Katie presented the report below:

Children's Ministries continued to thrive in 2019 with the support of many dedicated volunteers and the leadership of Katy Allen, Director of Children's Ministries. Children gathered for Sunday School each week to explore God's word and learn about how to live out the teachings of Jesus in their lives. Sunday School highlights this year included a morning of service for parents and children at the Feed My Starving Children MobilePack inside the Schaumburg Renaissance Convention Center; our unit on fair housing where the children learned how it might feel to be discriminated against when it comes to finding a place to live - they wrote letters to Cook County Commissioner, Scott Britton, who was so touched he later visited and read the children a story; and our Reduce, Reuse, Recycle stations that gave kids practical ways to support good choices for our environment - everyone went home with a reusable lunch or snack bag to reduce the amount of waste in school lunches.

In January, we hosted the Pancake Breakfast. This was a successful fundraiser that also provided fun and fellowship for our church community. Due to the event's success, the second annual Pancake Breakfast is planned for January 26, 2020.

The arrival of summer brought Summer Sunday School and Vacation Bible School/Mission Factory. Summer Sunday School was held on six Sundays throughout the summer in the Loaves and Fishes Garden. Children were invited to work in the garden planting, harvesting and weeding. Following working in the garden, the children enjoyed a snack together and played on our new playground! Much fun was had by all! This year's VBS theme was "Roar." Each day of "Roar" taught the kids that even when life is wild, God is good. VBS days were filled with fun, friends, activities, lessons, stories and snacks! We had 20 additional "tweens" in Mission Factory this year for a total of 60 kids! These fifth and sixth graders spent the week participating in mission activities both on and off site. Once again, children from Faith Community Homes participated in VBS/Mission Factory on a scholarship basis and enjoyed an extended day program to support their working parents' schedules.

ANNUAL MEETING OF THE CONGREGATION
SUNDAY, FEBRUARY 9, 2020

To provide additional fellowship opportunities for children and families, Children's Ministries planned and hosted special events throughout the year. These included our Valentine's Day Drop Off event for kids and the Easter Brunch and Egg Hunt with PDO. Kids Connect also continued to meet each week during Family Night giving kids from First Pres and the community the opportunity to enjoy fun and fellowship. We continued to offer various workshops as an option for children as well as regular Kids Connect programming. Some of the workshops offered in 2019 were yoga, card making and woodworking. Coming up are cooking, science and art.

Thank you to the congregation and all our volunteers for supporting Children's Ministries programs throughout 2019!

Alex Lang called on Susan Egea, chair of the Congregational and Community Life committee to share Church Life report. Susan gave her report below:

Deb Artman did a great job organizing the Hospitality Sundays, we are thankful for her continued work on this. Spunky Dunkers will no longer be delivering donuts on Sunday mornings in 2020. We are fortunate for the Richardson's offering to pick up the donuts every Sunday morning.

Summer and Fall are our busy months for this committee. We kicked off summer with an intergenerational outing at Feed My Starving Children. We had another successful booth at the Mane Event in August. We handed out Pop Sockets and interacted with the community. We helped with the Fall Festival, we had a decent turn out despite the weather..... Wrapping up the fall with a Crop Walk, this was organized South Minster Presbyterian church here in AH.

Looking ahead, we would benefit from additional members to our committee..... We currently have only four, to keep these activities alive it would be great to have more support.

ANNUAL MEETING OF THE CONGREGATION

SUNDAY, FEBRUARY 9, 2020

Alex called on Phyllis Orzechowski, Chair of Mission Committee to present Mission Committee report.

Mission Committee 2019 Annual Report

Mission & Agencies Supported	General Fund	Special Offerings, ECO's	Designated Gifts & Fundraising	Total
Presbytery, Synod & Gen Assembly	\$18,000			\$18,000
Hunger		\$200		\$200
Disaster Relief		\$130		\$130
PCUSA – One Great Hour of Sharing		\$6,852		\$6,852
PCUSA – Peace & Global Witness		\$1,232		\$1,232
PCUSA – Christmas Joy		\$5,802		\$5,802
Presbyterian Disaster Assistance (PDA)	\$5,000			\$5,000
Total Denominational Support	\$23,000	\$14,216		\$37,216
Blanket Offering		\$3,480		\$3,480
Pentecost Offering		\$1,199		\$1,199
Christopher House	\$2,500		\$720	\$3,220
UIC Campus Ministry	\$900			\$900
Faith Community Homes	\$24,000			\$24,000
Family Night		\$15,193		\$15,193
Journey's – The Road Home	\$6,000			\$6,000
PADS – First Pres Site	\$2,000			\$2,000
WINGS			\$2,180	\$2,180
2 nd Pres Lunch Bag Program	\$250			\$250
Salute, Inc.		\$411		\$411
Veterans Exiting Homelessness			\$265	\$265
Stonecatchers	\$500			\$500
Conference Attendance	\$400			\$400
Total Chicago & Local Missions	\$36,550	\$20,283	\$3,165	\$59,998
Native American Mission	\$1,000			\$1,000
VBS Mission Factory – (Feed My Starving Children)	\$250			\$250
Total National Mission Support	\$1,250			\$1,250
African Mission – Congo			\$2,652	\$2,652
Dominican Republic Mission & Participant Fees	\$5,000	\$770	\$18,330	\$24,100
Cameroon Presbyterian Hospital	\$500			\$500
Total International Mission	\$5,500	\$770	\$20,982	\$27,252
Total Mission & Agency Support	\$66,300	\$35,269	\$24,147	\$125,716

ANNUAL MEETING OF THE CONGREGATION
SUNDAY, FEBRUARY 9, 2020

Alex called on Kris Ford to give report on Stewardship Campaign and giving summarized as follows:

GENERAL FUND 2019 GIFTS \$1,341,000
PER CAPITA APPORTIONMENT \$21,805.49 CONTRIBUTIONS RECEIVED
BUDGET SURPLUS END OF 2019 \$68,177

Alex called on Carl Anfenson, Chair of the Administration and Finance Committee to inform congregation of our finances and report on the 2020 budget.

Working closely with Committee Chairs and with Church staff, in particular Debbie Walter, our Business Administrator, the Admin & Finance Committee set a budget for 2019 that would entail monitoring operations closely, and planning for contingencies should economic conditions dictate. Fortunately, the year progressed in a very favorable direction, with giving levels exceeding the projected budget, and expenses being held in line. This resulted in a nice operating surplus for the year. The Committee worked diligently throughout the year to report financial results and make appropriate fiscal recommendations. We thank Session and all committee members for the effort, care, and responsibility they take to keep our operations on track. We are grateful that the Church maintains a healthy financial condition that allows us to address unforeseen circumstances such as the Fellowship Hall emergency repairs and remediation without creating hardship. Looking forward to 2020, the A&F Committee has plans to review and assess our financial operations, addressing our internal controls and efficiency, and further mitigate any potential risks. We hope for another productive year!

Alex called on Paula Fendius, chair of the Personnel Committee to present the Personnel Committee report and the Pastors Terms of Call to the congregation.

A **MOTION** to make Paula temporary Moderator and excuse the pastors from the meeting was made, seconded, and passed. The pastors left the meeting and waited in the gym. Temporary Moderator, Paula Fendius, continued the meeting with presentation of the report and pastoral terms of call.

The Personnel Committee's efforts this year centered on refining existing processes and leveraging the talents of our staff. It has been a rewarding year to be reminded of how fortunate we are to have a team with such depth of individual talents on staff at FPCAH. The Personnel Committee thanks the staff for your time, effort, and dedication in managing the day to day operations and mission of this Church.

Early in the year, there was a joint effort with the Trustee's Treasurer and Personnel to refine the staff's expense policy and improve the expense reconciliation process. The adjustments have improved the work cycles in processing, and monthly financials reflect the dollars more timely. Thank you to Carolyn Selke and Debbie Walter for all your efforts.

Mid-year, the staff came together and demonstrated their ability to absorb the workload and effectively manage the communications deliverables after the Communication Director departure. Based on their talent, we were able to realign their compensation and leverage a contractor specializing in expanding FPCAH social media footprint. Working with Admin & Finance, we were able to work within our current budget.

ANNUAL MEETING OF THE CONGREGATION
SUNDAY, FEBRUARY 9, 2020

Lastly, after reviewing the Board of Pensions Benefits program, we investigated the opportunity of offering a FLEX/HSA account for individuals interested in participating.

After researching outside options, we successfully implemented the Board of Pension programs for the 2020 year.

Employee's contribution to The Board of Pension's Medical Compensation continues to increase year over year to align with the standard. The introduction of the Flex/HAS will favor Personnel's budget.

After some discussion and questions of clarification, Paula asked if the congregation was ready to vote on the Terms of Call. Paula then asked if there is a motion to approve the Pastoral Terms of Call as recommended by the Personnel Committee and Session. A **MOTION** to approve the Pastoral Terms of Call as recommended by the Personnel Committee and Session was made, seconded, and all in favor said yes, there was no opposition so moved.

Clerk of Session, Barbara MacDowell asked the pastors to return to the meeting. There was applause upon the return of the pastors.

Alex Lang returned to Moderator and thanked Paula for leading that part of the meeting.

Alex called on Bill Christian, President of the Board of Trustees, to conduct the Meeting of the Corporation. Bill called the meeting of the Corporation to Order at 12:05pm. Bill presented the facilities and grounds report.

Bill shared progress and complexity of asbestos removal as well as some corroded pipes that were fixed along with a lot of remediation required for water damage. Five days prior to the start of asbestos removal, flood ruined carpet in Fellowship Hall. Remediation and repairs underway but much more complex than originally planned.

Bill next called on Carrie Martinka, Chair of the Endowment Fund Investment Committee to present the Endowment Report. Carrie reported the 2019 Endowment Fund Distribution as follows;

\$25,000 Building Committee for the Architectural Review of Building Accessibility Issues from the General Sub-Fund

\$13,582 Carillon Purchase from the Music Sub-Fund

\$2,700 Sound Mixer in the Chapel from the General Sub-Fund

\$2,500 50th Anniversary Apollo Concert from the General Sub-Fund

\$7,500 Anniversary Speaker Derek Black from the Speaker Sub-Fund

Bill asked if the congregation if there was any further business to come before the Corporation; there being none, Bill asked if there is a motion to close the meeting of the Corporation. A **MOTION** to close the meeting of the Corporation was made, seconded, and passed.

ANNUAL MEETING OF THE CONGREGATION
SUNDAY, FEBRUARY 9, 2020

Alex thanked Bill for leading the Meeting of the Corporation and called on Barbara MacDowall, chair of the All-Church Nominating Committee for election. The Nominating Committee consists of Marjorie Lock, Ruling Elder, Hal Stern, Deacon, Kristen Olson, Trustee.

Barbara also thanked the members of the 2019 All-Church Nominating Committee for their service last year. They are:

Liz Armstrong
Ingrid Kaufmann
Bill Lyon
Barb Martin
Kirsten Olson
Patti Noble
Lynn Stoike
Chuck Yedor

Barbara stated she would like to nominate the following as at-large members of the 2020 All-Church Nominating Committee and asked persons to stand when names are called:

Jo Christian
Dave Crim
Phyllis Green
Doug Hiskes

Alex asked the nominees to be seated and asked if there were any nominations from the floor. There being none, Alex asked if there was is a motion to close the nominations.

A **MOTION** to close the nominations was made, seconded, and passed.

Alex then asked all those in favor of the slate of At-Large nominations for the 2020 All-Church Nominating Committee to say yes, opposed say no, **the state of nominees was elected.**

After applause, Alex asked if there is a motion to adjourn and close in prayer. A MOTION to adjourn the meeting of the congregation was made, seconded, and passed. The meeting was closed in prayer at 12:20pm.

Respectfully Submitted on behalf of Barbara MacDowall
Laura Carlson, current Clerk of Session
First Presbyterian Church of Arlington Heights

**2020 TERMS OF CALL
REV. ALEXANDER LANG**

Salary	\$90,284
Housing	\$30,000
Pension/Insurance	\$44,505
Continuing Education	\$ 1,500
Professional Expenses	\$ 4,000
Study Leave	2 Weeks
Vacation	5 Weeks
Sabbatical June 6-September 9, 2020	

**2020 TERMS OF CALL
REV. JUDY HOCKENBERRY**

Salary	\$60,278
Housing	\$18,000
Pension/Insurance	\$28,963*
Continuing Education	\$ 1,500
Professional Expenses	\$ 2,000
Study Leave	2 Weeks
Vacation	4 Weeks

(Judy's revised 1/28/2020)*

2020 TERMS OF CALL
REV. TC ANDERSON

Salary	\$37,702
Housing	\$18,000
Pension/Insurance	\$20,610
Continuing Education	\$ 1,500
Professional Expenses	\$ 2,000
Study Leave	2 Weeks
Vacation	4 Weeks

2020 BUDGET

First Presbyterian Church, Arlington Heights 2019 General Fund Annual Report			
	2020 Approved Budget	2019 Actual	2019 Approved Budget
Receipts			
Operating Revenue			
Envelope Offering - current pledge	\$1,198,000	\$1,182,373	\$1,150,000
Envelope Offering - prior year	\$3,000	\$4,855	\$0
All Other General	\$145,000	\$143,512	\$106,000
Loose - Offering	\$15,000	\$10,547	\$16,000
Total Estimates of Giving	\$1,361,000	\$1,341,286	\$1,272,000
Interest, Other Misc. Income	\$39,000	\$38,313	\$22,000
Total Revenue to General Fund	<u>\$1,400,000</u>	<u>\$1,379,599</u>	<u>\$1,294,000</u>
Expenses			
Operating Expenses			
Salaries/Benefits	\$903,669	\$862,916	\$868,000
Office	\$66,026	\$54,835	\$55,980
Building	\$235,980	\$233,983	\$202,100
Major Maintenance	\$0	\$0	\$0
Subtotal Operations	\$1,205,675	\$1,151,734	\$1,126,080
Children Education/Programs	\$10,000	\$6,477	\$10,000
Adult Education/Programs/Library	\$9,800	\$7,734	\$9,850
Youth Education/Programs	\$32,971	\$34,575	\$34,575
Library		\$681	\$251
Worship Music Sacraments	\$12,350	\$11,581	\$11,850
Stewardship	\$13,950	\$11,069	\$10,590
Mission & Outreach	\$68,000	\$55,000	\$55,000
Congregational Life	\$7,150	\$7,178	\$6,300
Per Capita Assessment	\$15,000	\$12,483	\$15,000
Communications	\$14,600	\$5,765	\$6,450
All Other			
Deacons	\$1,500	\$1,062	\$2,000
Caring Ministry	\$3,500	\$5,792	\$5,500
Planning & Coordination	\$500	\$291	\$500
Subtotal Program Expenses	\$189,321	\$159,688	\$167,866
Total Expenses Charged to General Fund	<u>\$1,394,996</u>	<u>\$1,311,423</u>	<u>\$1,293,946</u>
	\$5,004	\$68,177	\$54

SPECIAL MEETING OF SESSION
FIRST PRESBYTERIAN CHURCH ARLINGTON HEIGHTS, ILLINOIS
Sunday, February 23, 2020 11:30am – 1:30pm in the Boardroom
Moderator: Alex Lang
Pastors: Alex Lang, Judy Hockenberry, TC
Anderson Clerk: Laura Carlson

<u>Class of 2020</u>	<u>Class of 2021</u>	<u>Class of 2022</u>
Carl Anfenson	Mario Alberico	Laura Carlson
Jenny Dunn	Tom Carroll	Chuck Cooper
Tom Krigas	Robert Churchill	Gary Gehm
Nick Lopuszynski	Carrie Costello	Keith Halley
Barbara MacDowall	Susan Egea	Cynthia Hiskes
Phyllis Orzechowski	Sharon Ferdinand	Marjorie Lock
Katie Washco	Tim Hurley	Kristen Walter

Pastors Present: Moderator and Reverend Alex Langer, Reverend Judy Hockenberry, and Reverend T.C. Anderson
 Other Participants: Susan Czolgosz

After a quorum (8) was confirmed, Moderator Alex Lang called the meeting to order at 11:35am for the purposes of the consultant Susan Czolgosz from Holy Cow Consulting presenting the results of the CAT Survey. Moderator Alex Lang called on consultant Susan Tamborini Czolgosz to present the survey results.

We heard the report of the church consultant regarding our church assessment (CATS). After some thoughtful discussion, a motion was made to adjourn and close in prayer. Alex Lang closed us in prayer at 1:32pm.

Respectfully Submitted,

Laura Carlson, Clerk of Session
 First Presbyterian Church of Arlington Heights

FIRST PRESBYTERIAN CHURCH
ARLINGTON HEIGHTS, ILLINOIS

Special Meeting of the Congregation, Sunday, March 15, 2020 at 10:30 a.m. in the Sanctuary

Moderator Alex Lang called a Special Meeting of the Congregation to order at 10: 32 am in the Sanctuary for the purpose of electing a Ruling Elder to fill an unexpired term in the Class of 2021. Susan Campbell resigned as Ruling Elder earlier this winter.

Alex Lang opened the meeting with prayer.

A quorum was confirmed by the secretary of the meeting.

Alex Lang called upon Doug Hiskes, member of the All-Church Nominating Committee and acting in place of Barbara MacDowall, chair of the committee, for the nomination.

Doug Hiskes placed the name of Carrie Costello in nomination for the office of Ruling Elder, filling an unexpired term for the Class of 2021.

Alex Lang opened the floor for further nominations. There being none, Alex Lang asked for a motion to close the nominations. The motion was made, seconded and approved by acclamation of the congregation to close the nominations.

Alex Lang asked for a motion to approve Carrie Costello as a Ruling Elder for the Class of 2021. The motion was made, seconded and approved by acclamation of the congregation.

With no further business to come before the congregation, it was moved, seconded and approved by acclamation of the congregation to close the meeting at 10:35 am. Alex Lang closed the meeting with prayer.

Respectfully Submitted,

Alex Lang, Moderator

Tom Pardo, Secretary

FIRST PRESBYTERIAN CHURCH
ARLINGTON HEIGHTS, ILLINOIS

SPECIAL CALLED MEETING OF THE CONGREGATION, Sunday, September 27, 2020,
in the Parking Lot

Moderator Rev. Alex Lang called the meeting to order at 10:52 am, in the West Parking Lot, for the purpose of electing officers for the Class of 2023. He requested a motion to approve Susan Henderson to serve as Secretary of meeting in the absence of the Clerk of Session. The motion was made, seconded, and approved.

Rev. Lang opened in prayer and the secretary affirmed the presence of a quorum.

Moderator Lang called on Barbara MacDowall, Elder member of the Nominating Committee for a report from the Nominating Committee.

On behalf of the Nominating Committee, Barbara nominated the following individuals to serve as Elders on the Session in the Class of 2023: Marilyn Graves, Laura Grochocki, Kim Hogan, Amy Lumsden, Tom Pardo, Sarah Beth Speciale, Marc Washco.

Moderator Lang asked for any nominations from the floor. There being none, a motion was made to close the nominations and elect the slate by acclamation. Motion was seconded and approved by acclamation.

Moderator Lang then called on Barbara MacDowall for further nominations.

On behalf of the Nominating Committee, Barbara nominated the following individuals to serve as Deacons in the Class of 2023: Liza Churchill, Beth Drost, Therese Haines, Doug Hiskes, David Hogan, Mary Kiepora, Connie Landwehr, Pam Miller, Bill Thompson.

Moderator Lang asked for any nominations from the floor. There being none, a motion was made to close the nominations and elect the slate by acclamation. Motion was seconded and approved by acclamation.

Moderator Lang then called on Barbara MacDowall for further nominations,

On behalf of the Nominating Committee, Barbara nominated the following individuals to serve as Trustees in the Class of 2023: Mark Bishop, Brad Haeberle, David Haines, Patti Noble, Al Wilson, Eric Sagendorph to serve two years of an unexpired term, Walt Meyer to serve one year of an unexpired term.

Moderator Lang asked for any nominations from the floor. There being none, a motion was made to close the nominations and elect the slate by acclamation. Motion was seconded and approved.

Congregation responded with applause, welcoming the new officers-elect.

Barbara MacDowall then thanked the 2020 Nominating Committee: Chair: Barbara MacDowall, Marjorie Lock, Hal Stern, Kirsten Olson, Jo Christian, Dave Crim, Phyllis Green, and Gladys Holtz.

The congregation thanked them with applause.

Moderator Lang then called for a motion to adjourn. Motion was made, seconded, and approved to adjourn the meeting at 10:57 am. The meeting was closed in prayer.

Alex Lang
Moderator

Susan Henderson
Secretary

TEN-YEAR MEMBERSHIP AND BAPTISM STATISTICS

	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011
Membership										
Beginning of Year	994	997	1086	1120	1101	1106	1504	1529	1650	1662
Additions										
Adults	4	22	35	24	42	28	66	16	20	18
Confirmands	11	10	0	0	23	20	24	10	15	22
From Inactive	--*	--*	--*	--*	--*	--*	--*	--*	--*	4
Total Additions	15	32	35	24	65	48	90	26	35	44
<i>Adjustment Registry/Computer</i>										
Deductions										
Dismissals	3	14	19	43	20	28	35	14	9	8
To Inactive	--*	--*	--*	--*	--*	--*	--*	--*	--*	7
Deleted	15	0	80	0	0	0	425	22	118	16
Deaths	18	21	25	15	26	25	28	15	29	25
Total Deductions	36	35	124	58	46	53	488	51	156	56
Net Change	-21	-3	-89	-34	19	-5	398	-25	-121	-12
End of Year	973	994	997	1086	1120	1101	1106	1504	1529	1650
Baptisms										
Children	1	9	8	5	13	13		5	13	11
Adults	1	0	0	0	2	1		0	1	2
	2	9	8	5	15	14		5	14	13

* The “inactive” membership category was eliminated by the General Assembly in 2010 and enacted into the *Book of Order* in 2011.

CASH FLOW FOR PERIOD ENDING DECEMBER 31, 2020

FIRST PRESBYTERIAN CHURCH OF ARLINGTON HEIGHTS
Cash Flow Presentation for Period Ending 12/31/2020
General Operating Fund

	Year to Date		Variance Actual vs Prior Year	Budget	Variance Actual vs Budget
	2020	2019			
	Actual	Actual			
Operating Income					
Estimate of Giving	1,250,008	1,341,286	(91,278)	1,361,000	(110,992)
Other	19,933	38,313	(18,381)	39,000	(19,067)
Total	1,269,941	1,379,599	(109,658)	1,400,000	(130,059)
Expense					
Operations-					
Salaries/Benefits	847,044	862,916	15,871	903,670	56,626
Office	65,768	54,835	(10,933)	66,026	258
Building Operations	185,622	233,983	48,362	235,980	50,358
Major Maintenance Projects			-	-	0
Programs-					
Children/Family Programs	3,615	6,477	2,862	10,000	6,385
Adult Programs	3,863	7,734	3,871	9,800	5,937
Youth Programs	15,097	34,575	19,478	32,971	17,874
Library Programs	(149)	681	830	-	149
Worship, Music, Sacraments	4,981	11,581	6,600	12,350	7,369
Stewardship	13,587	11,069	(2,518)	13,950	363
Mission and Outreach	68,000	55,000	(13,000)	68,000	0
Congregational Life	750	7,178	6,427	7,150	6,400
Evang/Membership					
Per Capita Assessment	35,892	34,288	(1,604)	35,892	0
Initial Offering Receipts	(19,441)	(21,805)	(2,364)	(20,893)	(1,452)
All Other	-	-	-	-	0
Deacons	106	1,062	956	1,500	1,394
Caring Ministry	3,050	5,792	2,742	3,500	450
Communications	15,452	5,765	(9,687)	14,600	(852)
Volunteer Coordination			-	500	500
Planning and Coordination	-	291	291	-	0
Operating Expense Sub-Total	1,243,238	1,311,423	68,185	1,394,996	151,758
Total Expenses	1,243,238	1,311,423	68,185	1,394,996	0
Operating Income/(Deficit)	26,703	68,177	(41,474)	5,004	21,699

CASH FLOW FOR PERIOD ENDING DECEMBER 31, 2020

FIRST PRESBYTERIAN CHURCH OF ARLINGTON HEIGHTS
Cash Flow Presentation for Period Ending 12/31/2020
Restricted

	Year to Date	Year to Date
	2020	2019
	<u>Actual</u>	<u>Actual</u>
Mission and Outreach Funds (A)		
1/1/2020 Opening Balance	30,790	28,413
Income	91,011	74,357
Expense	<u>97,528</u>	<u>71,981</u>
12/31/2020 Closing Balance-Mission and Outreach-Subtotal	24,273	30,790
Program Fund Men's Club		
1/1/2020 Opening Balance	1,912	2,150
Income	375	2,342
Expense	<u>1,855</u>	<u>2,579</u>
12/31/2020 Men's Clun Program Fund-Subtotal	432	1,912
Memorials/Honorariums		
1/1/2020 Opening Balance	17,581	11,482
Income	3,830	28,145
Expense	<u>13,776</u>	<u>22,046</u>
12/31/2020 Closing Balance-Memorials/Honorariums	7,635	17,581
All Other Restricted		
1/1/2020 Opening Balance	375,352	425,602
Income	471,264	270,938
Expense	<u>390,893</u>	<u>321,188</u>
12/31/2020 Closing Balance-Restricted/Clearing	455,723	375,352
12/31/2020 Closing BalanceTotal Non-Operating Balance	488,063	425,635

A Includes Special Offerings, D.R., Special Mission Trips, Deacons, PADS, Mission Funds

BALANCE SHEET

**First Presbyterian Church
Balance Sheet
December 31, 2020**

Assets

<u>Current Assets</u>	<u>12/31/2020</u>	<u>12/31/2019</u>
Cash/CD's	604,942	482,730
Managed Wintrust Short Term Liquid Investment	251,887	226,903
Money Market	209,621	207,261
TOTAL CURRENT ASSETS	1,066,450	916,894

Other Assets

Endowment Fund Portfolio at (Cost)	1,317,440	1,201,913
Endowment Fund Cash & Cash Equivalent	95,164	73,281
Due from PDO	0	0
Accounts Receivable	0	0
TOTAL OTHER ASSETS	1,412,605	1,275,195
TOTAL ASSETS	<u>2,479,055</u>	<u>2,192,089</u>

LIABILITIES

Other Accounts Payable	0	6,961
Security Deposit	0	0
Cafeteria Plan	-151	0
Notes Payable	139,491	0
TOTAL ACCOUNTS PAYABLES	139,340	6,961

<u>DEFERRED INCOME</u>	103,243	125,198
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FUND BALANCES

Endowment Fund Interest	106,518	82,174
Other Restricted	488,064	425,635
General Fund	335,803	359,100
Endowment Fund	1,306,087	1,193,021
TOTAL FUND BALANCES	2,236,472	2,059,929
TOTAL LIABILITIES	<u>2,479,055</u>	<u>2,192,089</u>

2021 BUDGET

**First Presbyterian Church, Arlington Heights
2020 General Fund Annual Report**

	2021 Approved Budget	2020 Actual	2020 Approved Budget
Receipts			
Operating Revenue			
Envelope Offering - current pledge	\$1,100,000	\$1,138,003	\$1,198,000
Envelope Offering - prior year	\$4,000	\$4,092	\$3,000
All Other General	\$144,000	\$105,989	\$145,000
Loose - Offering	\$0	\$1,924	\$15,000
Total Estimates of Giving	\$1,248,000	\$1,250,008	\$1,361,000
Interest, Other Misc. Income	\$18,000	\$19,933	\$39,000
Total Revenue to General Fund	\$1,266,000	\$1,269,941	\$1,400,000
Expenses			
Operating Expenses			
Salaries/Benefits	\$901,153	\$847,045	\$903,669
Office	\$67,962	\$65,768	\$66,026
Building	\$241,000	\$185,622	\$235,980
Major Maintenance	\$0	\$0	\$0
Subtotal Operations	\$1,210,115	\$1,098,434	\$1,205,675
Children Education/Programs	\$9,200	\$3,615	\$10,000
Adult Education/Programs/Library	\$13,350	\$3,863	\$9,800
Youth Education/Programs	\$31,950	\$15,097	\$32,971
Library		-\$149	
Worship Music Sacraments	\$12,400	\$4,981	\$12,350
Stewardship	\$15,950	\$13,587	\$13,950
Mission & Outreach	\$64,700	\$68,000	\$68,000
Congregational Life	\$6,900	\$750	\$7,150
Per Capita Assessment	\$15,820	\$16,451	\$15,000
Communications	\$12,550	\$15,452	\$14,600
All Other			
Deacons	\$1,500	\$106	\$1,500
Caring Ministry	\$3,500	\$3,050	\$3,500
Planning & Coordination	\$500	\$0	\$500
Subtotal Program Expenses	\$188,320	\$144,804	\$189,321
Total Expenses Charged to General Fund	\$1,398,435	\$1,243,238	\$1,394,996
	-\$132,435	\$26,703	\$5,004

MISSION AND OUTREACH

First Presbyterian Church Mission Committee 2020 Annual Report

Mission & Agencies Supported	General Fund	Special Offerings, ECO's	Designated Gifts & Fundraising	Total
Presbytery, Synod & Gen Assembly	\$18,000			\$18,000
Hunger	\$744			\$744
PCUSA – One Great Hour of Sharing		\$4,009		\$4,009
PCUSA – Peace & Global Witness		\$805		\$805
PCUSA – Christmas Joy		\$3,103		\$3,103
Presbyterian Disaster Assistance (PDA)	\$5,500			\$5,500
Total Denominational Support	\$24,244	\$7,917		\$32,161
Blanket Offering		\$3,373		\$3,373
Pentecost Offering		\$370		\$370
Chicago Survivors	\$2,000			\$2,000
The Inclusive Collective (UIC)	\$2,200			\$2,200
Faith Community Homes	\$18,000			\$18,000
Family Night	\$5,303			\$5,303
Journey's – The Road Home	\$7,000			\$7,000
PADS – First Pres Site	\$2,000			\$2,000
WINGS			\$1,540	\$1,540
Chalice House	\$2,000			\$2,000
Salute, Inc.		\$175		\$175
Greater Chicago Food Bank	\$500			\$500
Stonecatchers	\$712			\$712
Fair Trade – 10,000 Villages	\$1,000			\$1,000
Kenneth Young Center	\$500			\$500
Presbyterian Women	\$2,400			\$2,400
Total Chicago & Local Missions	\$43,615	\$3,918	\$1,540	\$49,073
Native American Mission	\$1,000		\$4,512	\$5,512
Concerns of Police Survivors (COPS)	\$2,000			\$2,000
Total National Mission Support	\$3,000		\$4,512	\$7,512
African Mission – Congo			\$1,000	\$1,000
Dominican Republic Mission & Participant Fees	\$4,000	\$2,900	\$18,050	\$24,950
Total International Mission	\$4,000	\$2,900	\$19,050	\$25,950

**2021 TERMS OF CALL
REV. ALEXANDER LANG**

Salary	\$93,870
Housing	\$30,000
Pension/Insurance	\$45,831
Continuing Education	\$ 1,500
Professional Expenses	\$ 4,000
Study Leave	2 Weeks
Vacation	5 Weeks

**2021 TERMS OF CALL
REV. JUDY HOCKENBERRY**

Salary	\$61,844
Housing	\$18,000
Pension/Insurance	\$31,138
Continuing Education	\$ 1,500
Professional Expenses	\$ 2,000
Study Leave	2 Weeks
Vacation	4 Weeks

2021 TERMS OF CALL REV. TC ANDERSON
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Salary	\$38,270
Housing	\$18,000
Pension/Insurance	\$21,945
Continuing Education	\$ 1,500
Professional Expenses	\$ 2,000
Study Leave	2 Weeks
Vacation	4 Weeks

ENDOWMENT FUND

Endowment Fund Year End 2020 Report

The purpose of the Endowment Fund is to provide a secure and financially stable means to receive, invest and manage all special gifts and bequests to the Endowment Fund for use in the name of Jesus Christ; to support the missions, ministries and benevolences, and other Program needs above and beyond the operating budget of The Church. At year end 2020 the original gifts to the Endowment Fund since its inception totaled \$779,124. The Endowment Fund balance over the past 3 years is as follows:

	12/31/2018	12/31/2019	12/31/2020
Investment Portfolio	\$ 1,059,710	\$ 1,201,913	\$ 1,317,440
Cash and Cash Equiv.	\$ 97,083	\$ 73,281	\$ 95,164
Endowment Fund Balance	\$ 1,156,793	\$ 1,275,195	\$ 1,412,604

Use of Endowment Fund Distributions in 2020:

\$2,000 from the Mission and Outreach Sub-Fund for PADS support throughout the lockdowns;
\$2,474 from the Music Sub-Fund to purchase a timpani.

Total Use of Endowment Funds (past 6 years):

Year	Expenditures
2015	7,800
2016	6,500
2017	0
2018	8,000
2019	51,282
2020	4,474
	\$ 78,056

Endowment Distributable Funds Available in 2021

Annual Allocation for 2021 (based on 2018-2020 average balance): \$29,826
(2.5% of a 3-year moving average of the Investment Portfolio plus Staff Loans)
Carry forward of unspent prior years Distributable Funds: \$95,164.

Total Funds Available in 2021: \$124,990

2020 Investment Committee

Carrie Martinka (Chair); Ingrid Kaufman (Secretary); Lindsey Landwehr-Fasules; Craig Perkins; Kate Ingemunson; Jim Graves; Carolyn Selke (ex officio as Church Treasurer); Alex Lang (ex officio as Senior Pastor).

PRESBYTERIAN WOMEN

Presbyterian Women

First Presbyterian Church of Arlington Heights

2020 Annual Report of the Treasurer

Checkbook Balance 1-1-2020			
Chancel Flowers	1502.54		
Easter Flowers	275.40		
Christmas Flowers	2110.37		
House & Hostess	202.92		
Gathering Programs	1002.00		
Conference & Training	<u>5490.00</u>		
		\$	10,583.23
Receipts from Voluntary Donations		\$	16,981.10
Disbursements to PW supported Missions		\$	(16,405.60)
Checkbook Balance 12-31-2020			
Chancel Flowers	967.54		
Easter Flowers	1700.90		
Christmas Flowers	1307.37		
House & Hostess	265.92		
Gathering Programs	1427.00		
Conference & Training	<u>5490.00</u>		
		\$	11,158.73

Pauline Pohl, Treasurer
Presbyterian Women
First Presbyterian Church of Arlington Heights

Presbyterian Women's Annual Report 2020

Presbyterian Women at First Presbyterian Church consists of three daytime Circles and one evening Circle with a total membership of approximately 70 women who meet monthly for fellowship, prayer, and Bible study. A Coordinating Team of 23 meets monthly to plan the Circle meetings, Gatherings with special programs, and mission giving.

This year, in person meetings were affected by the COVID-19 pandemic which required us to cancel in person Spring 2020 meetings and transition to virtual meetings in the fall of 2020. Using Zoom, Coordinating Team meetings, Circle meetings, and Gatherings were held virtually. Daytime Circle Bible studies were led by Rev. Judy Hockenberry and evening Circle studies were led by Mary Larson.

Because meetings were held virtually, direct service opportunities were not done (e.g. packing food for Christopher House and Firman House, assisting with funeral receptions, washing towels and table linens, helping with extensive Easter and Christmas decorations). PW did, however, continue its support of missions. Missions supported by PW through pledges and collections include: Fellowship of the Least Coin (\$84.10), Thank Offering (\$882), Christopher House (\$481.18), Firman House (\$481.18), Faith Community Homes (\$481.17), PWPoC (\$3500), food, cleaning, and toiletries for Faith Community Homes.

Through church-wide financial support, PW has spearheaded fundraisers for a number of projects: Christopher House Back to School (\$2,015), Christopher House/Firman House Fall Food Drive (\$1,430), Christopher House Thrive Fund (\$8,885), Firman House Winter Clothing (\$1,638), and the Blanket Drive (\$3,423). First Pres is a very generous church!

Thanks to Rev. Judy Hockenberry for leading our daytime Circle Bible studies and to the First Pres office staff for their tech support as we all learned how to meet via Zoom. Meeting virtually has enabled snowbirds and former members to participate in our PW meetings.

Gladys Holtz, PW Moderator, June 2020 to May 2021